



JOB OPENING: Executive Director

Oregon is one of the fastest growing solar markets in the nation. With a long history of strong pro solar policy and a wealth of solar resource, Oregon's increase in solar installations and solar manufacturing have placed it among the top solar states in the U.S.

The Oregon Solar Energy Industries Association (OSEIA) is seeking an energetic person with substantial organizing and management experience. This is a hands-on, full-time position, involving a high degree of independent project development, setting and implementing strategic initiatives, and office management responsibilities.

OSEIA is a trade organization for solar energy businesses with a solid track record in: successfully advocating for solar energy interests to the state legislature and government agencies, managing grants, and managing the NW Solar Expo. Strong leadership is needed to build on these successes and to continue effective advocacy for the solar industry.

In addition to general membership, advocacy, and outreach efforts, OSEIA manages two main projects: the NW Solar Expo (April 28 - May 3, 2009), and Professional training grants.

Primary responsibilities include:

- Represent OSEIA interests to government agencies and utility solar programs
- Coordinate with industry to develop and implement legislative priorities
- Manage existing grants and work to acquire new grants
- Regularly participate in public speaking events
- Coordinate general membership and board level meetings
- Manage the financial and organizational needs of an industry non-profit
- Manage NW Solar Expo (April 28 - May 3, 2009, www.nwsolarexpo.com)

A successful candidate will have:

- The ability to effectively speak at hearings, meetings, events, conferences
- Knowledge and experience of legislative processes
- Strong oral and written communication skills and proven ability to network
- Prior experience running a non-profit or small business
- Knowledge and ability to manage grants and events such as the NW Solar Expo
- Very good computer skills

How to Apply:

Qualified individuals please send a resume and a letter of interest to OSEIA at oseia@oseia.org. Subject Line: OSEIA Executive Director position – resume, your name

Position is available immediately. Job duties require regular travel between Salem and Portland. Please state past salary history. Competitive salary; commensurate with experience.

OSEIA is an Equal Opportunity Employer
www.OSEIA.org

OSEIA – Promoting Oregon's largest natural resource since 1981 – solar energy.
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